

APPENDIX 1

EPPING FOREST DISTRICT COUNCIL PUBLIC CONSULTATION PLAN 2012/2013								
Ref	Subject Matter/Issues	Who Commissioned Survey	Statutory Discretionary	Dates		Objectives	Method	Target Group/s
0112/LS	Consultation on Draft Private Sector Housing Strategy 2012-2015. The measures being included in the Strategy	Director of Housing	Discretionary	Jan-12	Apr-12	The new Strategy will determine how the Council will seek to ensure that private sector homes are decent, warm, safe and secure; by offering advice and assistance (including financial help in some circumstances) and, in some cases, by using statutory powers.	Meetings C.A.R.E. Service User Forum, Leaseholders Association, Sustainable group.	Other local authorities, Essex County Council, Parish Councils, relevant charities, Home Improvement Agencies, relevant service user groups.
0212/CO	St John's Road Development	Director of Corporate Support and Legal Services/Estates	Discretionary	Feb-12	Apr-12	Seek public opinion on development of the St John's area of Epping and contribute towards a design brief.	On-line and paper questionnaires, public meetings, exhibitions, youth organisations, email and local media.	Residents, businesses people coming to the area to work, visitors, and local interest groups.
0212/JB	Customer Satisfaction Survey	Admin and Customer Services Manager in conjunction with the Assistant Director (performance and operations)	Discretionary	Feb-12	Mar-12	To senior management as part of service review.	Postal/Website/Emailed questionnaires. Postal costs only within present budget.	Residents.
0412/PG	Public perceptions on the levels of crime and disorder and satisfaction with public bodies.	Director of Environment and Street Scene	Statutory	Apr-12	Aug-12	To incorporate public responses in the priority selection matrix of the annual partnership strategic assessment.	Online, focus groups, town/parish councils, hard copy at help desks, VAEF contacts with elderly, community development contacts with youth.	As wide as possible selection of the community, youth and community groups , general public, all ages and social demographics.

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0512/KT	Gambling Act Consultation	Director of Corporate Support and Legal Services	Statutory	May-12	Aug-12	For information purposes.	Online survey.	Police, Gambling Commission, Councillors, faith groups, Solicitors, Fire service.
0612/PB	Car Park Fees	Director of Environment and Street Scene	Discretionary	Jun-12	Jun-12	To inform elected Members of public opinion.	Online survey and user survey.	Car park user
0712/TO	Public Use/Engagement with the Museum Service	Deputy Chief Executive	Discretionary	Jul-12	Oct-12	How individuals and groups would make use of an increased offer to explore the collections held at the Museum with enhanced display and educational resources. How individuals and groups can access and become more involved in supporting the work of the Museum through volunteering, taking part in focus groups and through groups such as a 'Friends of the Museum'. The Museum has submitted a stage 1 bid to the HLF to support a major development programme. If we are successful consultation will form a key element in developing the bid for a stage 2 submission.	Focus groups and questionnaires.	Families, education providers, local history groups, disability awareness groups, young people, other stakeholders.
0712/RW	Consultation on the Council's Homelessness Strategy 2012/13 to 2014/15	Director of Housing	Discretionary	Jul-12	Sep-12	To inform stakeholders on the Strategy and seek views, opinions on content and to assist in deciding in final version of Homelessness Strategy.	Postal. £50	Main stakeholders. Social Services, Probation Service, CAB, and other interested parties.